

LEDYARD BOARD OF EDUCATION
Regular Meeting
Facilities Committee
Monday, August 28, 2017
Board of Education Conference Room
7:00 p.m.
A G E N D A

- I. Call to Order
- II. Requests from Citizens
- III. Approval of Minutes
- June 26, 2017
- IV. Summer Work Updates
- V. Role of the Facilities Committee
- VI. Adjournment

DISCLAIMER: These minutes have not yet been approved by the Board of Education. Please refer to next applicable meeting minutes for approvals and/or amendments to these minutes.

**Ledyard Board of Education
Regular Meeting
Facilities Committee
Monday June 26, 2017
Board of Education Conference room
7:00 PM**

- I. **Call to Order** - at 6:59 by Mr. Shuttleworth, Chair.
 - A. **Present:** Ms. Vajdos, Mr. Shuttleworth, Mr. Guerrero, Mr. Kilpatrick

- II. **Requests from Citizens** – None.

- III. **Approval of Minutes** - April 24, 2017 – accepted as submitted.

- IV. **Maintenance Update**
 - A. Inspector coming in for roof at LHS in APO, southward storm causes water in the office \$2150
 1. JWL roof
 2. Thermal image at night to determine where issues are
 3. GFS less problems this year with less snow/ice
 - B. lighting repairs
 1. Bollard lighting replaced AgSci parking circle \$6350
 2. 3 poles rewired, ballasts replaced, LED retrofit to those that were cost effective-- apprx \$2250
 - C. Landscaping
 1. Memorial garden-- supplies came from maintenance budget, labor from students
 2. Media center- overgrowth cut out
 3. Front entry-- ground cover planted
 4. Track path-- mulch beds with low plantingsPride and Beautification committee looking at tree services

- V. **Summer Work Update**
 - A. Annual items: inspections, routine maintenance, fire alarm testing, sprinkler, hood vents, generators, propane in kitchen, emergency lights, security systems, fire extinguishers, boiler maintenance, kitchen repairs requested by food service company, bleacher inspections and repairs, playground mulching where necessary, soccer/football field seeding fertilizing, watering, parking lot painting and curb repair
 - B. BOE offices: renovations to create more private office space; furniture donated
 1. Conference room carpet to be replace
 2. Duct cleaning in central office
 3. GFCC Work program: mini split system to dehumidify the basement, routine repair to make it usable--- waiting for library to complete their work
 4. Glass repairs (windows) looking for new contractor-- old one no longer taking small jobs
 5. Septic pumping at JWL, LCS, GFS
 - C. JWL
 1. Replace fixtures in bathrooms, sinks and faucets
 2. Installing filtered water fountains

3. Asbestos abatement: starting 6/27 lasting 3 weeks, reinstallation to take few weeks after that
 4. Heating repairs: valves to be replaced-- test for asbestos to make repairs, look corroded so most likely need replacement rather than refurbishing
 5. Fencing at GFS for early childhood ed-- include JWL site in fencing
 6. A/C- mini-splits in several areas, large window unit in front of building-- get this one removed by installing another mini-split internally for computer lab
- D. GFS
1. Early childhood program moved
 2. Playground requirements: age appropriate equipment and mulch installed
- E. LHS
1. Tennis court resurfacing- subsurface not as sound as hoped, will need to remove sub-surfacing - work will begin again this week
 2. Gym floors: resurfacing to wood, repaint lines, 4 coat system of finish on top
 3. Front lobby- removing carpet and replacing with vinyl tile with logo
 4. Oil tank project: tank on order, conversion bid waiver requested for Wednesday
 5. Ceilings 2nd floor: replacing grid system and tiles to square 2x2 tiles to match 1st floor; electrical to disconnect and switch out to LED lighting
 6. Stairwell treading: 4th stairwell that needs treading complete, retrofit to make ADA compliant for visually impaired for all 4 stairwells
 7. Bathroom repair delayed-- not to be completed this year (100s hallway)
 8. Concessions path repair-- project leftover from last year-- regrading and timbers
 9. Door replacement: front entry left half and auxiliary gym
 10. Door painting: media center door, hallway and over to auditorium
 11. AgSci: vinyl tile that keeps popping-- water under the tile-- talking to vendor that removes a portion and grind down the concrete to smooth, epoxy paint over concrete
 12. Outdoor eating area with mulch: add concrete slab
 13. Hallway painting: principal to determine which murals to keep
 14. WPCA pump and controls: replace 2nd pump and control panel on-going
 15. ADA hardware: complete remainder of classroom doors at LHS
 16. Window blinds: state bid list contractor found. Will install cloth shades with chain pull like those in the AgSci wing - start at south facing wing

VI. Adjournment

Motion: made by Mr. Guerra and seconded by Mr. Shuttleworth to adjourn at 7:41 PM.

Motion passed 3-0.

Respectfully Submitted,

**Steve Shuttleworth
Facilities Committee Chair**