

**DISCLAIMER: These minutes have not yet been approved by the Board of Education. Please refer to next applicable meeting minutes for approvals and/or amendments to these minutes.**

**Ledyard Board of Education  
Regular Meeting  
Facilities Committee  
Monday August 28, 2017  
Board of Education Conference room  
7:00 PM**

- I. **Call to Order** - at 7:00 PM by Mr. Shuttleworth, Chair.  
**Present:** Mr. Shuttleworth, Mr. Guerrero, Ms. Vajdos and Mr. Kilpatrick III
- II. **Requests from Citizens** – None.
- III. **Approval of Minutes** – June 26, 2017 – accepted as submitted.
- IV. **Summer Work Update** – Mr. Kilpatrick III gave an overview on the work that has been done over the summer. It includes (but is not limited to):
  - A. **LHS**
    1. Tennis Courts were refinished
    2. Gymnasium floor refinished
    3. The front lobby floor was redone
    4. Oil tank was replaced
    5. Acoustic ceiling tiles and lighting replaced
    6. Stairwell treading replaced along with ADA vision strips put in place
    7. Boiler conversion is almost complete
    8. Concrete eating area in front of school
    9. Door replacement in front hallway and auxiliary gym
    10. Hallways painted
    11. WPCA pumps and controls replaced
    - 12: Still in progress: ADA hardware, south facing window blinds, bathroom repair, concession path repair, and Ag. Sci. floor repair (there is a temporary fix)
  - B. **GFS**
    1. Early Childhood playground is up and just waiting for mulch (to be delivered on 8/30)
  - C. **JWL**
    1. Bathroom sinks replaced and water fountains installed
    2. Asbestos abatement
    3. Heating repairs
    4. Fencing around playground perimeter
    5. Septic clean-out
    5. To be done: A/C in the computer lab repaired
  - D. **District**
    1. Central Office renovations and conference room carpet replacement
    2. Duct cleaning
    3. Glass repairs

4. Progress continues on both school projects

5. To be done: Work at Gales Ferry Community Center for the new Transition program – will be coordinated with Parks and Rec

**V. Role of Facilities Committee** – there was discussion regarding the role of the Facilities Committee. The Facilities Committee is tasked with taking care of and maintaining Ledyard Town owned school buildings. Also, the Committee is a conduit at budget time for creating the Capital Improvement List that must be submitted to the Town. The Facilities Committee relays updates to the full BoE, submits maintenance needs to the BoE Finance Committee and votes on prioritizing capital improvements.

**VI. Adjournment**

**Motion:** made by Ms. Vajdos and seconded by Mr. Guerrero to adjourn at 7:54 PM.

**Motion passed 3-0.**

**Respectfully Submitted,**

**Steve Shuttleworth  
Facilities Committee Chair**