

DISCLAIMER: *These minutes have not yet been approved by the Board of Education. Please refer to next applicable meeting minutes for approvals and/or amendments to these minutes.*

**LEDYARD BOARD OF EDUCATION
Regular Meeting
Wednesday, July 19, 2017
Ledyard High School Media Center
7 PM**

I. Call to Order – By Mr. Favry at 7:00 PM.

II. Pledge of Allegiance – followed “Call to Order.”

III. Roll Call

Present: Mr. Brawner, Ms. Butterworth-Erban, Ms. Calhoun, Mr. DiFilippo, Mr. Favry, Mr. Guerrero, Mr. James, Mr. Shuttleworth, and Ms. Vajdos

Also Present: Mr. Hartling, Dr. Byars, Mr. Lathrop, Mr. Kilpatrick III, Mr. Geoly and Mr. Gabordi

IV. Requests from Citizens – Mr. Gabordi, Ledyard requested a copy of tonight’s agenda.

V. Town Council Liaison Comments – Mr. Gabordi had nothing to report.

VI. Report of Superintendent of Schools – Mr. Hartling stated that there is a lot going on in the office area. One of the big projects is crosschecking and updating of the BoE policy manuals and on-line postings to make sure the accurate and current versions of all policies are published. Mr. Hartling stated that August 1 is the anticipated completion date for this project. Mr. Hartling shared that they followed up with CABE regarding the contract in place for them to go through all of the BoE’s policies, and give feedback on them. CABE expects the audited report to be complete by September 1. Mr. Hartling is working with the Senior Leadership Team regarding approximately twenty regulations that need to be addressed, such as bid limits, which has been changed to reflect the Town’s spending levels. The elementary handbooks have been updated and have “gone to press.” Letters were sent out two weeks ago notifying out-of-district families of the change in transportation. Mr. Genova has finalized a list for the Effective School Solutions, the mental health program that is being implemented at the high school. There is continuing work on the Transition Program with Mr. Kilpatrick III working with the Gales Ferry Library to get the space below the library set for the program. The office staff is working hard identifying and clearing out old records – some dating back to 1958. Convocation is in its preliminary stages for the first day back to school, which will include all staff, and the announcements of Teacher of the Year, Para of the Year and Staff of the Year will be made at that time. Back to school nights have been set and there are no conflicts with those dates. Mr. Hartling shared that there are 30 plus projects happening in the district, besides the new school projects, which are going well and Mr. Kilpatrick III and the Facilities team are to be commended for all of the hard work they are doing this summer. The asbestos abatement project is expected to be completed by the end of this month and the tank replacement at the high school is in good shape.

VII. Report of LHS School Board Representatives – Mr. Geoly reported that last Friday Student Congress held a blood drive, which went well. The process of identifying a third Representative is underway.

VIII. Board of Education Members’ Comments – None.

IX. Committee and Liaison Reports

Mr. Shuttleworth – Facilities – The tank replacement project and the Asbestos Abatement project are both going well. Mr. Kilpatrick III will give an update on the school project’s later in the meeting. Ms. Vajdos added that Mr. Kilpatrick III

and crew are working extremely hard this summer to complete all of the projects scheduled prior to the beginning of school.

Mr. Brawner – Finance – had a very constructive meeting tonight at 5:30; reviewed the status of the 2016-17 budget, and there are purchase orders waiting to come in. Reviewed the status of the 2017-18 budget, which began July 1. A spend plan is in place and there may need to be a few tweaks as the number of students varies. The Committee also discussed tuition rates for 2017-18 for out-of-district students, which will be voted on later in the meeting. Also, the 2017-18 Building Use Fees were reviewed and changes in that area which will be voted on later in the meeting.

Mr. DiFilippo – Strategic Planning and Policy Committees – have not met since the last Board meeting. The next meeting is scheduled for August 9. Even though there has not been meetings, much work has continued throughout the summer by BoE staff to prepare for the CAFE policy manual audit.

Mr. Favry shared a list of Committee meeting dates:

Facilities - July 24, August 28

Finance – August 16 – Finance will need to move this meeting to a different date.

Policy – August 9

Strategic Planning – August 9

Mr. Favry will send out a notice for the BoE meeting in August.

X. Business Manager's Report – met with the Finance Committee this evening and there is a forecasted surplus of approximately \$50,000. The 2016-17 budget will be completed once purchase orders are received for SPED, tuition, transportation, utilities, etc. The 2017-18 budget began July 1, and has had one payroll cycle and no receipts payable as of yet. Tuition rates were reviewed and will be voted on at tonight's meeting. Building Use Fees were also reviewed and changes are scheduled to be voted on later in tonight's meeting.

XI. Approval of Minutes

- June 21, 2017 Regular Meeting

Ms. Vajdos stated that under the PMBC report the statement that they meet "twice a week" should be changed to "every two weeks."

Mr. Favry stated that under the Superintendents report the correct spelling of the legal team is Chinni & Meuser.

Mr. Favry stated that the section with reference to Ms. Ingalls be removed because at that time she was no longer a Board member.

Motion: made by Mr. Favry and seconded by Mr. Brawner to approve the minutes with the noted changes.

Motion passed 9-0.

XII. Communications and Correspondence – the only correspondence was regarding posting of minutes from the last BoE meeting and the Finance Committee meeting minutes being posted under both links, which has been revised and responded to.

XIII. Information Items

A. Building Project Update Presentation – Mr. Kilpatrick III gave updates on both school projects which are progressing on schedule. In fact, at GHS the parking lots will be completed by the end of the summer, rather than temporary ones as was projected. As with the GHS parking lot, the LMS parking structure is expected to be completed this summer, with a temporary parent drop off. Mr. Kilpatrick III shared pictures of both school construction sites. Memorial pieces at the schools have either been transplanted or temporarily set aside.

XIV. Unfinished Business

A. Discussion and Possible Action - District Values/Belief Statements Values & Beliefs Statement – Mr. Hartling shared that after the workshop meeting that the BoE had last month, the Administrative Team continued to work through the Values and Belief Statements. Mr. Hartling presented the statements (**see**

attached) that the Administrative Team agreed upon, and stated that the vision and beliefs that both the BoE and Administrative Team were very closely aligned.

Motion: made by Mr. Favry and seconded by Ms. Vajdos to approve the District Values/Belief Statements as presented.
Motion passed 9-0.

XV. New Business

A. Discussion and Possible Action - Tuition Rates 2017-2018

In accordance with Board of Education Policy 3240, each year the Board of Education shall establish tuition rates. After reviewing the financial data, the Superintendent has a list of recommended rates. These rates will be listed in Schedule 3240-S.

Motion: made by Mr. Brawner and seconded by Mr. DiFilippo that the Board of Education approve the 2017-2018 Tuition rates as documented in Schedule 3240-S.

Motion passed 9-0.

B. Discussion and Possible Action - Building Use Fees

Per Board Policy 1330 the Board of Education shall annually establish building use fees. Schedule 1330-S is used to detail fees and works in conjunction with Administrative Regulation 1330. It is recommended that overall rental fees remain the same for 2017-2018. Custodial Fees increase based upon contractual increase from the 2016-2019 AFSCME Custodians contract.

Motion: made by Mr. Brawner and seconded by Mr. DiFilippo that the Board of Education approve the 2017-2018 Building Use Fees as documented in Schedule 1330-S.

Motion passed 9-0.

C. Committee Assignments – Mr. Favry shared the current Committee assignment changes for the remainder of this term:

Mr. James will join the Finance Committee

Ms. Vajdos will join the Policy Committee

Ms. Calhoun will join Strategic Planning

Ms. Calhoun will become the LEARN liaison – Ms. Calhoun requested that Ms. Najaran contact LEARN to return her to their contact/email list

XVI. Adjournment

Motion: made by Mr. Favry and seconded by Mr. Shuttleworth to adjourn at 7:47 PM.

Motion passed 9-0.

Respectfully Submitted,

**Kevin DiFilippo
BoE Vice Chair**

Vision

Ledyard is a diverse and empowering community that inspires in each child a continuous love of learning, self-confidence, and commitment to excellence. The community supports each child to achieve at the highest levels and to innovate in a world of change. Our children thrive and make a lasting contribution to the community. Citizens trust, invest in, and benefit from the Ledyard Public Schools.

Our Beliefs

Relationships: We understand that education is rooted in relationships and personal connections. Each person learning and working in our schools deserves an environment of respect, dignity, and kindness. We celebrate diversity of thought, collaboration, and inclusion.

Leadership: We strive for excellence and cultivate leadership at all levels and seek the knowledge and resources necessary to create conditions for the children and staff in our system to thrive.

Collaboration: We value high quality professional learning and educator collaboration to improve student achievement. We recognize that children are best served when adults are active participants in a professional learning community across the district, openly sharing information, knowledge, and best practices.

Credibility: We build and maintain trust within the schools and community. Our decisions are informed by the needs of our students and multiple sources of data. We hold our work to the highest standard and are transparent, proactive, and accountable for our actions.

Achievement: We believe in the unlimited potential of each student. We provide rigorous and relevant learning endeavours that challenge students to reach high levels of performance.

Innovation: We foster a culture where growth and change are celebrated. We encourage creative, forward-thinking solutions and risk-taking from students and staff. We honor and develop our students' interests and passions, empowering students to ask questions and seek answers.

Enrichment: We believe enrichment experiences are critical to students' overall development.

"Believing in the unlimited potential of every student"